

0087/letters/Year 11 Prom Amend (SO)  
2 March 2017



Ashby Road  
Tamworth  
Staffordshire B79 8AH

Telephone 01827 62241  
Fax 01827 66712  
Email [post@lfatq.org.uk](mailto:post@lfatq.org.uk)  
Website [www.lfatq.org.uk](http://www.lfatq.org.uk)

Dear Parent/Carer

## **Year 11 Prom Friday 23 June – Lea Marston Hotel and Spa**

We are delighted to invite your child to the Year 11 Prom to celebrate the end of their time at QEMS.

This will take place on Friday 23 June at Lea Marston Hotel and Spa. Guests may arrive from 6:00 pm and the event will commence at 7:00 pm and end at 11:00 pm.

We know that news of the date change initially caused concern among some Parents/Carers and students. The new date was agreed with the elected Year 11 student leaders and we believe it balances the need to avoid the GCSE examination period with being convenient for most students.

Tickets are priced at £25.00 which includes the cost of the venue, a buffet served at 8:30 pm, table decorations, DJ hire and a photograph taken by the photographer that we have booked for the event.

You can pay for this event using our secure online payment [www.parentpay.com](http://www.parentpay.com) or by cash or cheque (cheques made payable to LFA QEMS).

Tickets will be issued shortly before the Prom. In order that numbers can be confirmed with Lea Marston, any student wishing to attend should ensure that full payment is made before Monday 15 May 2017.

Please note, that should a student's behaviour prior to the event be unacceptable, they will not be allowed to attend the Prom and a full refund will be given.

If you have incurred any non-refundable costs as a result of the change of date for the Prom, please contact me and I will be happy to discuss this with you.

Yours sincerely

*S Hutchinson*

S Hutchinson  
**Sharon Hutchinson (Mrs)**  
**Operations and Examinations Manager**

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Registered Office:  
Landau Forte College  
Fox Street  
Derby  
DE1 2LF

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