

Ref: LFATQ-ParentCarer-Let 0380 (SO)
Date: 04/09/2019



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Dear Parents/Carers

Open Evening 2019

As you may be aware, our Open Evening for prospective Year 7 students and their families is on **Tuesday 17 September**. This event is very important to all of us and we want to showcase our Academy in the best possible light, which it deserves. As you can appreciate, a lot of work goes into preparing for this event.

In order to allow the Academy to be fully prepared and ready to welcome prospective parents and students, there is a slight change to our finishing time on Tuesday 17 September, and the Academy will close at 2:00 pm, when students will be allowed to go home.

Many of our students help at these important events within subject areas or by guiding families around the site. An early closure at 2:00 pm also enables these students to go home, have a break and be back in time to support this event. If your son/daughter is taking part and supporting the Open Evening in any capacity, you will receive a letter and consent form, which must be signed and returned.

On Wednesday 18 September, the Academy will begin at the normal time of 8:30 am.

If an early closure creates an issue, we will be able to accommodate students in the Academy until 3:00 pm, helping staff in subject areas. Please let us know via the post@lfatq.org.uk email address if this will be the case.

Yours sincerely

A handwritten signature in black ink that reads 'S. Minhas'.

Mrs S Minhas
Principal



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