

Options on Line - Parent

You will be sent an invitation to **Options on Line** by email from noreply@sims.co.uk

Please follow the instructions below (1. To 6.) to create and access your child's **Options on Line** account

BEFORE DOING ANYTHING PLEASE MAKE A NOTE OF THE INVITE CODE

1. Please make a note
of your **invite code**
you will need this later



2. then click on **Accept Invitation**

3. **DO NOT CLICK NEXT!**

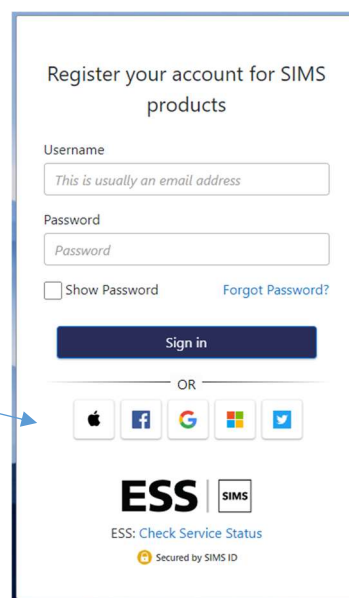
Enter your e mail address and
Invitation Code –

A screenshot of the SIMS 'Activate Your Account' page. The page has a SIMS logo at the top. Below it, the text says 'Activate Your Account'. Then, 'So that we can confirm your identity, please enter your email address and personal invitation code.' There are two input fields: 'Username' with a placeholder 'Email address' and 'Invitation Code'. Below these is a blue 'Next' button. Further down, it says 'Alternatively you may complete the registration using an External Account.' Below that is a blue button labeled 'Register with an External Account'. At the bottom, it says 'Secured by SIMS ID' and 'ESS Hosted Services: Check Service Status'. A blue arrow points from the text 'Enter your e mail address and Invitation Code –' to the 'Email address' field. Another blue arrow points from the text '4. Click on Register with an External Account' to the 'Register with an External Account' button.

4. Click on Register
with an External
Account

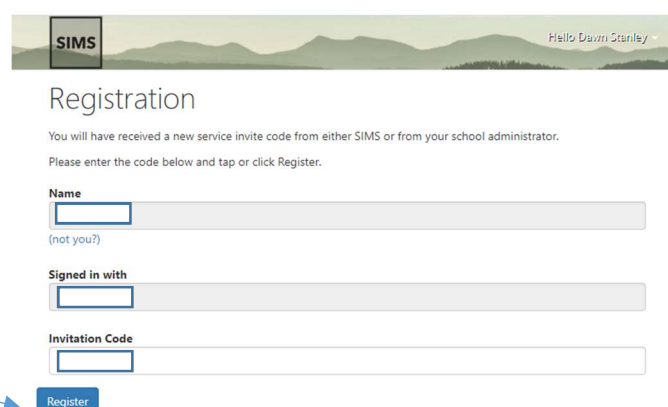
5. **Do not** press the Sign In button

Please now click your preferred authenticators here



6. You will then be transferred to this page

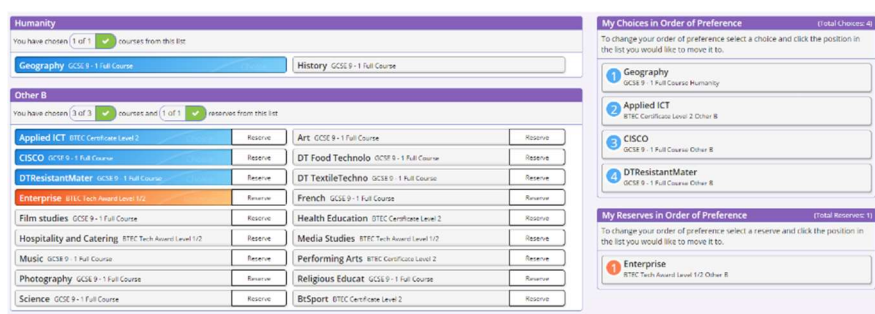
Click Register and you'll be asked for your Child's Date of Birth



Finally you will now have access to **Options on Line** and see the screen below. This is where you select your child's options:

To make a subject choice, click on the subject name – this will change blue and appear in order of preference on the right hand side. If you change your mind, just click the subject again and it will be removed

To select a subject as a Reserve – please click on the Reserve box to the right of the subject box. This will turn orange and be added below your subject choices on the right hand side.



Please save the choices when made. Parents should then approve the child's choices.

Once registered you can access **Options on Line** at any point through : <https://www.sims-options.co.uk>

Please note – **Options on Line** does not appear correctly on a phone, please use a computer/laptop if possible